

# INFORMATION ON COLLECTING AND PROCESSING PERSONAL DATA

Protecting your personal data is very important to us. We would therefore like to tell you about the nature and scope of collecting, storing and processing your data in accordance with the EU General Data Protection Regulation and the German Federal Data Protection Act as in effect from 25 May 2018:

#### Data processor

KOCH Industrieanlagen GmbH Ringstraße 9 56307 Dernbach, Germay box@koch-roboter.de

Managing directors authorised to represent the company: Reinhard Koch Ulli Koch Data protection officer:
Torsten Allar
c/o Allar Networks & Consulting GmbH
Friedrich-Ebert-Siedlung 36
56170 Bendorf, Germany
info@allar.net

### Scope of the processing

The following information speaks of processing personal data; however, this is also understood to include collecting and storing this data.

Companies' contact details are processed for the performance of a contract or for pre-contractual measures. The contact details are also used for providing support in how to use our products and for the purpose of providing information.

The data is collected by the data processor himself.

The contact details are stored for the duration of the execution of the contract and for contacting the company in question for the purposes of product support. The storage periods are determined by the statutory periods of limitation set out in the 'BGB' (German Civil Code); these apply in each case from the last contact. The storage periods are defined by the management in consultation with the data protection officer and are based on a system for deletion.

Data are rendered anonymous if they are used statistically.

It is not possible for KOCH Industrieanlagen GmbH to fulfil contracts and to provide support without processing personal data.

## Passing on data and third-countries policy

With the exception of passing on personal data to authorities because of a statutory duty, personal data will not be passed on to any person. Personal data will not be passed on to third countries, nor is it envisaged.

## Rights of data subjects

Data subjects have the right to information at any time about the personal data which is stored on them and also the right to rectification, erasure and restriction of processing of such personal data. In cases of any doubt, the data protection officer of KOCH Industrieanlagen GmbH can be contacted for this purpose.

Any consent which has been granted to process data within the meaning of Article 6.1.a or Article 9.2.a of the EU General Data Protection Regulation can be withdrawn at any time. Withdrawing consent, however, shall not affect the lawfulness of processing based on consent before its withdrawal.

Data subjects also have the right to lodge a complaint at any time with the supervisory authority responsible for them or for KOCH Industriean lagen GmbH.